

# Our education, our best investment!



## How to Become a Child Care Provider

1. Call us to request an application for Family Day Care Licensing
2. Make an appointment with us to receive help filling out your application
3. Mail or drop off the completed application at NYC Department of Health (DOH)
4. Receive an "Acknowledgement Letter" or receipt from DOH
5. Take the 15 hour Health & Safety Training with us
6. Have your home inspection done by the DOH
7. Apply for a "Start Up" grant through us and receive \$500
8. Receive your family day care registration in the mail or pick it up in person at your local DOH office
9. Submit Health & Safety rebate form
10. Within the next 6 months take your following 15 hours of training with us

## Trainings

- Health & Safety (15 hours)
- Medication Administration Training (MAT)
- Preventing & Controlling Infections
- Children's Special Needs & Social-Emotional Development
- Principles of Child Development
- Lesson Planning: Early Literacy, Dance, Visual Arts, Math & Science
- Children's Language Development
- Preventing Childhood Obesity
- Basic Principles of Nutrition
- Positive Approaches to Discipline
- Child Abuse and Neglect
- Shaken Baby Syndrome
- Creating a Learning Environment
- Communicating with Parents
- Techniques to Improve Your Business
- Marketing and Advertising

## Other Services

### Grants

- **Start-Up Grant (Up to \$500)**
  - Newly registered/licensed provider
  - Program moved to a new location
  - Change of modalities
- **Health & Safety Grant (Up to \$200)**
  - Existing provider
  - Never received a grant
  - Have not received a grant in the past three years

### Activities

- **Annual Conference**  
We offer the only Spanish Child Care Conference in New York State for licensed child care providers
- **Community Health & Resource Fairs**  
Please call (212) 206-1090 for more information.

### Resource Library

We offer a resource library which contains bilingual curriculum, materials, videos, DVDs, computer access as well as journals.

## About CHCF

Since 1982, CHCF (The Committee for Hispanic Children and Families, Inc.) has been dedicated to combining education and advocacy to expand opportunities for children and families, and strengthen the voice of the Latino community. Believing that the most effective way to support Latino families is by building upon their existing strengths and fostering self-sufficiency, CHCF provides a number of programs and services to the community through Youth Development programs and an Early Care & Education Institute.

Our policy work, grounded in our direct services, amplifies the voice of our communities on the local, state, and national policy levels around issues of child welfare, early care, education, juvenile justice, and the well-being of Latino children. Through our programs and policy work, CHCF is creating a shared prosperity for all Americans. For more information, please call (212) 206-1090 or visit our web site at <http://www.chcfinc.org>.



## For More Information

Phone: 212-206-1090

Fax: 212-206-8093

Email: [EarlyCare@chcfinc.org](mailto:EarlyCare@chcfinc.org)

### Business Hours

Monday–Friday

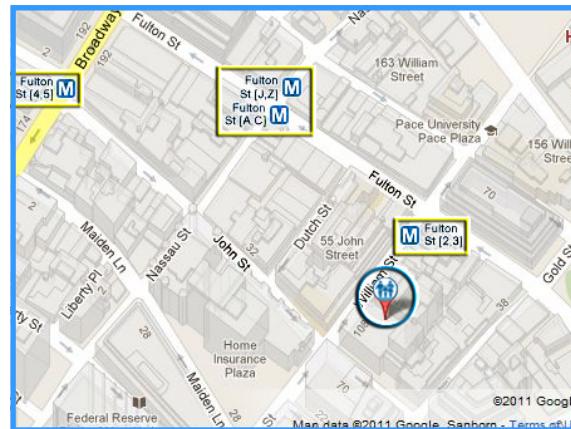
9:00 a.m.–5:00 p.m.

## Directions

We are located between Fulton & John streets.

You can take the following trains to Fulton St. Station:

**2 3 A C J Z 4 5**



<http://bit.ly/d1z5Oa>



@CHCF\_Inc



The Committee for  
Hispanic Children  
and Families, Inc.

110 William Street, Suite 1802, New York, NY 10038  
T: 212-206-1090 F: 212-206-8093 [www.chcfinc.org](http://www.chcfinc.org)



The Committee for  
Hispanic Children  
and Families, Inc.

Early Care & Education Institute

## Services for



# CHILD CARE PROVIDERS

All services are available in  
English & Spanish!